Florida Traffic Records Coordinating Committee
Executive Board Meeting

Tuesday, August 2, 2016, 9:00 am - 12:00 pm
Florida Court Clerks & Comptrollers
3544 Maclay Blvd., Tallahassee, FL 32312

Agenda and Meeting Notes

TIME	DESCRIPTION	LEAD
9:00 AM	**Welcome and Introductions**	**Danielle King**
	BACKGROUND: Introduction of TRCC Executive Board Members and guests. DISCUSSION: Beth Allman, and Danielle King were in attendance for the Executive board. Also in attendance were Ryan Klitzsch, Chris Craig, Josh Strums, Brenda Clotfelter, Tom Austin, Deb Todd, Jim Hage, Amy Cochran, Lisa Spainhour, Gary Howze, Zoe Williams, Ilir Bejleri, Doris Stanley, and Bud Dasher.	
9:15 AM	**Current Status of TRCC FY 17 Funded Projects**	**Danielle King/ Ryan Klitzsch**
	BACKGROUND: Recap of FY 17 approved concept papers, FY 17 HSP/ 405c application, current status and updates on additional carry forward funds that may become available, and update on SHSP revision concerning data. DISCUSSION: Danielle King noted that they have not heard yet from NHTSA whether or not the FY 2017 HSP, 405c, or Racial Profiling incentive grant proposals have been approved. It was noted that if awarded the Racial Profiling grant is would largely help with TRACKS. Ms. King also discussed that there is no change in the currently available funds for FY 17 TRCC grants so the five concept papers approved at the May meeting were all that would be approved at this time. At the December TRCC meeting there should be a better indication of carry forward funds that could be used for funding additional concept paper proposals.	
9:45 AM	**New TRCC Strategic Plan**	**Danielle King, Ryan Klitzsch**
	BACKGROUND: Discuss strategic planning steps after the assessment report • Review current status of revised strategic plan performance measures • Discuss next steps for the development of the strategic plan • Discuss data needs and priorities of other coalitions • Schedule additional strategic planning meetings DISCUSSION: There was discussion about the need to draft a new Traffic Records Strategic Plan for Florida. Florida will be releasing a new SHSP in the coming months. It was discussed that the new SHSP will serve as an umbrella document for the Traffic Records Strategic Plan. So the work on the Strategic Plan will most likely begin in January. It was noted that there will be a greater emphasis in the new Traffic Records Strategic Plan to work with and survey other coalitions in the state to determine what their data needs are as well so they can be included in the revised plan.	
11:15 AM	**Critical Updates on TR Projects**	**Goal Leaders**
	BACKGROUND: Project directors will update the TRCC on significant progress on statewide TR projects. ***Only brief, high level updates (5-10 min) to be provided. • Crash Data Quality of DHSMV Stakeholders: DHSMV	

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	DISCUSSION: Tom Austin reported that 91.56% of the crash long forms are now electronic. Timeliness is now up to 74.8%, up from 73%. Timeliness is based on reports being submitted into the database within 10 days of the crash. They have conducted five classes this year, training 216 people. 11 trainings are scheduled to occur this year in an attempt to train over 600 people. Training information can be found on the Courts website: www.FLHSMV.gov/courts. • Field Data Collection for NEMSIS Compliance: DOH • Web-Based Data Collection for Field Data Collection for NEMSIS Compliance: DOH DISCUSSION: Brenda gave a PowerPoint presentation on 3rd quarter performance measures. She outlined that out of 182 agencies 91 of them (66%) are reporting into EMSTARS. This translates into 80% of all EMS runs are captured in EMSTARS. Focusing on top 10 agencies with number of runs to increase to over 90% by the end of the end of the year. Timeliness within 10 days 25.91%, within 30 days 42.85%, 30+ 31.24%. Accuracy, Missing critical elements SSN 0.95%, Primary Impression 1.23%. (Matching with AHCA with SSN and time of incident). Major Focus Areas: NEMSIS V3, Developing reporting and strategic performance measures, updating data warehouse to V3. DOH EMS Advisory Council is updating the state EMS strategic plan this year, will identify elements and data linking needed for performance measures. Josh Strums, found new grants RAFCE1700 research using link data to understand aging adults (http://www.grants.gov/web/grants/view-opportunity.html?oppId=286671). 400K award. Application Due in January. October the synopsis should be available. Estimated award date for August 2017. (follow-up with the Aging Road User Coalition as an action item.) Trauma Registry is adding acute care hospitals. Demographic, how, when, ems transport timing, initial vital signs, what happened after the patient left the Emergency Department (ED). Hospital info, trauma quality improvement for measuring care outcomes. (linkage from Trauma to AHCA will provide economic costs) Associated Injury Severity Score. • Local EMS Agency Subgrants: DOH • Electronic License and Vehicle Information System (ELVIS/TRACKS): FSU DISCUSSION: ELVIS has been growing past estimates from last year for growth. Up to 79 agencies and over 4,900 users. 7,500 queries running drivers licenses a day. $129 is the estimated cost per user now. Improving ease of use still. Future agencies to get on board will be St. Pete PD, Clearwater, Polk County, and State Attorney Offices. TRACKS has just under 40,000 crashes submitted at 99.9% accuracy. Timeliness 6.5 days compared to the 10 day baseline of timeliness. Hosting 92 of 160 agencies. 16,000 users, of which, 40% are law enforcement. Most agencies are submitting crashes and citations. Over 100 agencies currently using the most current version of the location tool. Incident in May, the DL data was pulling back multiple fields, ELVIS users did not break thanks to the updated version that the vendor updates for the updated DL info. 1919 DOB was the error found. DHSMV is correcting these DL with the 1919 DOB manually.	

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	They are planning to do a CAD demo, September 1st (remote). • Uniform Citation Data Integrity DISCUSSION: Sent out surveys in April, responses from 36 clerks, 101 LEAs. (electronic status, errors receiving, same questions posed at the workshops). Agency goal was met to contact clerks. Provided a web-based registration for four workshops. Creating report to improve the top 25% errors. Results from the workshop, LEA says the state is not telling the vendors what to do, Clerks are not talking to each other. Vendor Reports availability. Waiting on final report. DHSMV will reach out to citation vendors, Clerk and LEA to review upfront validation rules. UTC process improvement group meets bi-weekly and will discuss concerns and address them. Timeliness of citation data is being reviewed from DHSMV to review information that will affect drivers. Also working to have a single citation repository. • Expanding Accessibility, Utilization, and Data Integration of Signal Four Analytics (Year 3): U. Florida DISCUSSION: Ilir has been presenting the geo-location tool at the DHSMV crash data training. The questions asked at the trainings have provided good feedback for improvements. Plan to have a future meeting for FHP. Looking into geo-locating bicycle and pedestrian crashes. This will be done in the same way as geo-locating vehicle crashes. They will go back and geo-code 2011-2014 crashes. They also collect lat.-long. on citations now too, which is a requirement FHP already had.	
11:45 AM	**Next Steps**	**Danielle King**
	BACKGROUND: Set future meeting dates DISCUSSION: The next meeting was confirmed for December 7, 2016, again to be held at the Court and Clerks building. Cambridge Systematics will also look into adding a tab on the TRCC website to allow other members of the TRCC to add their future trainings and meetings on the website.	
12:00	**Adjourn**	**Danielle King**